



FY24 COMMUNITY GRANTS PROGRAM

ARTIST FELLOWSHIPS

DEADLINE: DECEMBER 8, 2023 11:59PM via Submittable Grant Portal

Information Session: November 9, 2023 at 4PM [REGISTER BY CLICKING THIS HYPERLINK:](#)

Mission: Recognizing the importance of the arts to a vital and healthy community, the Prince George's Arts and Humanities, Inc. (PGAHC) is dedicated to promoting artistic excellence and expanding arts opportunities for all citizens for Prince George's County and beyond through an energetic program of advocacy, education and financial support. Through an equity lens in our thinking and actions, we embrace, celebrate, and draw on our differences. We recognize that inclusion empowers us all to belong, connect, and grow.

Vision: The Prince George's Arts and Humanities Council (PGAHC) seeks to create a world-class cultural environment where diverse high-quality arts and humanities programs are available for all Prince George's County residents and visitors.

Inclusion and Accessibility:

PGAHC grant programs aim to promote accessibility in arts and humanities programming that is inclusive, mutually beneficial, and ensures meaningful participation for artists, cultural practitioners and audiences with diverse needs in all cultural and creative spaces by providing full access both physically, intellectually and programmatically.

Our grant programs also aim to advance equity, diversity, inclusion, and innovation in the County's creative community and cultural organizations, and in their programs for County residents and visitors.

Professional Grant Review Panels: To assist the Council in its decision-making, professionals in the arts are selected to serve on a variety of grants review panels. Panelist selection is based on qualifications and experience, chosen from an open call. The function of the panel is to evaluate applications, and to offer policy recommendations to the Council.

Staff: Sherri Bryant-Moore, Director of Development and Community Grants grants@pgahc.org.

Application Process: All grant applications are accessible via our [website](#), on our Submittable Platform. Applicants must register, if you have not done so. Please note that applicants may only apply to **ONE grant category** per grant cycle.

Notification: All applicants will be made aware of their application status no later than 30-60 days after the deadline.



Payments: The awarded amount will be paid in full within 30 – 60 days of signing grant agreement.

Acknowledgement and Reporting: All awardees are required to acknowledge PGAHC on funded project publicized materials/signage. Additionally, if the awarded project results in a programmatic output, the grantee should invite PGAHC staff to experience the exhibition, performance, etc.

Upon signing the grant agreement, awardees will have access to the final report. There is no required interim reporting. Grantees will be made abreast of all metrics. It is recommended that applicants draft the final report throughout the duration of the funded project. Failure to submit the final report by the established deadline in the Grant Agreement will forgo eligibility for future funding.

Artist Fellowship Grant Overview

The Artist Fellowship Grant supports established individual artists who significantly contribute to the arts and substantively impact the lives of Prince George's County residents through artistic excellence. The Artist Fellowship provides PROJECT support. The fellowship does not fund general support for artistic practice. It is expected the work support a creative endeavor or artwork in progress or supports research and primarily the production of a new artistic project.

Artist Fellowship Grant Goals

- Provide county-based artists access to capital to support their works in progress or to begin a new artistic project,
- Provide access to high-quality arts and humanities experiences to Prince George's County residents.

Eligibility Requirements Individual Eligibility:

- Artist or arts professional aged 18 or older with an established portfolio of at least 1 year or more.
- Must have residency or active studio in Prince George's County (for at least six months prior to application);
- Must fund a project adequately demonstrated to be produced within grant period;
- Artist's product must serve Prince George's County residents primarily, this may also include digital products, which extend beyond the Prince George's County audience.
- Be in good standing with PGAHC. Applicants with incomplete or delinquent reports, in any funding program, as of the date of the grant application, are ineligible to receive an additional award from PGAHC in FY2024.

Funding Restrictions Examples of allowable costs for Artist Fellowship Grant:



- Rental of a studio, recording, or exhibition space;
- Cost of equipment/materials/supplies;
- Costs for related vending (website, marketing collateral, photography of work, etc.)
- Costs to make program project accessible
- Up to 30% of the funds may be allocated as nondiscretionary use for labor or other needs as determined by the artist.

Examples of unallowable costs for Artist Fellowship Grant:

- Organizational use
- Funds to support a guest artist in collaboration
- Rental of a studio, recording, or exhibition space outside of Prince George's County, Maryland, Washington, D.C., or Northern Virginia

For questions or additional information, please contact smoore@pgach.org. Please use "FY24 Artist Fellowship" in the subject line.

APPLICATION - Artist Fellowship 2024

***Asterisk means required response.**

Project Title *

Full Legal First and Last Name * (Must match the W-9)

Artist Name Used: If different from above

Artist Website <http://>

Contact Email * Please avoid an info@ email unless it goes directly to applicant/contact.

Primary Phone Number * Enter phone number best monitored for communication

Artist or Studio Address * Must match the W-9 *

Councilmanic District for Prince George's County *

Select the District of your Elected Official/County Councilmember for your primary location. To look up your district, please click here:

<https://princegeorges.maps.arcgis.com/apps/opsdashboard/index.html>

Maryland Legislative District * (use mapping link above if unknown)

US Congressional District *

Amount Requested *

The maximum award is \$5000

Describe your practice. *

Describe your discipline, the type of work produced, and your creative process. Include the number of years and any unique aspects of your practice that informs your work



Project Description * Provide a brief description including key components, activities, and impact of the proposed project. Describe if this is a new project, completion or a 2nd or final phase of a project, any other innovative or compelling themes/related highlights or expansion of artistic practice or genre etc. (Note: there are other sections for goals, outcomes, community impact, and key activities) (500 words max)

Artistic Discipline(s) * **Select up to two PRIMARY disciplines** – If more then describe in the project narrative.

Dance

Theatre

Literary Arts

Film/Media Arts

Music

Visual Art

Public Art

Scholarship/Travel/Professional Development

Cultural or Curatorial Projects

Please list the three primary goals of the program. How will they be achieved? * Please list the goals and how you plan to achieve them. (400 words)

Describe the outcomes related to your stated goals. * Include specifics and anticipated impact. For example: How project may relate (or depart) from creative process; new partnerships, under-represented themes, stories, audiences, people served artwork produced (400 words)

Evaluation Plan * Please communicate the evaluation metrics and steps to evaluate the success of the funded project or program. (400 words)

Please describe your last artistic project that was experienced by a public audience. * **300 words**

Project Budget: Upload project budget.

Cost Justification * Please detail the need for each cost for your requested amount. Ensure budget matches your narrative and allowable use of funds.



Primary Audience/ Community Impact* Please share the primary beneficiaries of the grant-funded project or program. Please be specific about any targeted communities, age groups, school's special populations, and County neighborhoods. How it will serve County residents and/or broader audience. Please also include how you plan your programs to be inclusive and accessible. 400 words.

Have you been awarded grant dollars from PGAHC in the past? * Yes , No

If yes please list the grant and year received in last three years.

Implementation / Timeline Please upload a timeline of implementation. Grants dollars must be used between January 1 – June 30, 2024 or August 31, 2024. Word and PDF is accepted.

Work Samples * Please share three to five work samples to display similar, relevant projects. Work samples maybe are shared in the following audio, photo, and video files (JPG TIFF GIF PNG MP3 WAV M4A MP4 MOV MPG

Form W-9 Add files Please upload a Form W-9 signed in the last 6 (six) months. The address compensation form must match the address on the application

Please upload a Form W-9 signed in the last 6 months. Form address must match the address in the application. If you do not have one, click here to download complete and sign <https://www.irs.gov/pub/irs-pdf/fw9%20pdf>

Individual Applicant Demographics (optional) – Select all that apply Please complete all the questions below. This data will help in our continued advocacy and understanding of our constituency for resources programs and services

Arts Business Applicant Please Complete. This data will help in our continued advocacy and understanding of our constituency for resources, programs, and services.

Number of full-time employees Please Complete. This data will help in our continued advocacy and understanding of our constituency for resources, programs, and services.

OPTIONAL: Please complete all the questions below. This data will help in our continued advocacy and understanding of our constituency for resources programs and services

Individual Applicant Demographics (optional) – Select all that apply

- White /Caucasian
- Black / African American
- Latinx / Hispanic
- Asian / South Asian
- Indigenous / Native American



Veteran

Applicant - Small Business Demographics – Select all that apply (optional...)

- Minority Owned / Led
- Immigrant Owned / Led
- Woman Owned / Led
- Veteran Owned / Led

Applicant Annual Revenue Size

- Under \$25,000
- \$25,000 - \$50,000
- \$50,000 - \$100,000
- \$100,000 - \$250,000
- \$250,000 – \$500,000
- \$500,000 - \$750,000
- Over \$750,000

Number of Full-Time Employees – select one

- 0
- 1-5
- 5-10
- 11-20
- 20+